

TERMS & CONDITIONS

Eligibility:

For PCT, you are eligible if you are in any of the following categories:

- Have graduated from secondary school and
- Be at least 20 years old (and generally not older than 40)
- Have fluent spoken and written English.
- Possess professional skills developed by one of the following:
 - * acquiring a post-secondary qualification (of at least 1 year duration) from a nationally accredited institution and having at least one year of prior related work experience (OUTSIDE of the USA) or
 - * having at least five years of relevant professional experience in the field in which you intend to train.
- Apply from your country of legal permanent residence.
- Not work in an unskilled occupation as defined by the U.S. State Department.

Length of programme:

CIEE through Internship NZ Ltd, will sponsor you for a J-1 visa for the actual duration of your traineeship as certified by your employer. The maximum length of CIEE sponsorship is 18 months. You have the right to remain in the USA as a tourist for an additional 30 days on completion of your work visa.

Work status:

Applicants who have at least five years professional experience may undertake a training programme in their chosen professional field. Persons who have had less than 2 years professional experience are only eligible to undertake training related to their field of study. You are granted a visa exclusively for one particular employer and you do not have the right to seek any other full-time or part-time work while on the programme. You cannot work in the following fields: medicine (or related fields), au pair or child care, camp counsellor, flying, employment on a ship navigating in international waters, teaching, veterinary science or any positions offered by temporary work agencies.

Insurance:

All participants on the programme are required to be covered by the approved travel and medical insurance for the entire duration of their CIEE-sponsored stay in the USA, as per US Government regulations. This is included in the programme fee.

Visa application:

Participants on the programme apply for the US Visa directly at the designated US Consulate after visa documents are supplied by Internship NZ Ltd. All applicants will be required to undertake a face to face interview with the US Consulate in Auckland, prior to visa approval. The USA Consulate charges a Visa Application Fee at the time of application of approx NZ\$240.00. Plus a Reimbursible Visa Integrity Fee of approx NZ\$420. The Visa is issued by the US Consulate in Auckland.

Changes in programme conditions: CIEE and Internship NZ Ltd reserve the right to amend Programme Terms and Conditions at anytime to meet US Government guideline changes.

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Programme Fee:

DURATION.....	FEE (US\$)	DURATION.....	FEE (US\$)
0 - 3 months.....	2244	12 months.....	3190
4 months.....	2344	13 months.....	3301
5 months.....	2460	14 months.....	3401
6 months.....	2562	15 months.....	3507
7 months.....	2661	16 months.....	3618
8 months.....	2773	17 months.....	3719
9 months.....	2872	18 months.....	3830
10 months.....	2978	19 months.....	3930
11 months.....	3090	20 months.....	4035

Fee will be charged in NZ\$ on the exchange rate on the day of submission. The US\$ fee rate is consistent but the NZ\$ rate may fluctuate. J1 non-immigrant Exchange Visitors will be required to pay a SEVIS (Student and Exchange Visitor Information System) fee which is non-refundable \$US220 and is included in the above fee. Programme fee does not include US Consulate visa charges but does include insurance.

Application deadline:

You can lodge an initial application for the programme prior to having your traineeship position secured. Full application certified by the employer must be submitted minimum of 6 weeks prior to departure date.

Schedule of payments:

No application is to be made until you have secured a position. The total fee for the length of time of your traineeship must be paid with the submission.

Cancellation policy:

- If you withdraw from the programme before the DS2019 (essential documentation required for visa application) is issued, you will receive a refund of your fee less NZ\$350.
- If you withdraw after the DS2019 is issued, you will receive a refund of your fee less NZ\$850. If a site visit is completed then the cancellation refund is less NZ\$1200.
- If you withdraw due to visa refusal you will receive a refund of your fee less NZ\$400. If a site visit is completed then less NZ\$825.
- If cancelled after DS2019 printed and expedited fee paid, there is no refund of the expediting fee of US\$1100.
- If you cancel after the programme start date the cancellation fee is NZ\$1500. This is because of the large costs incurred at programme start date.
- No programme fee will be refunded if the participant withdraws after their arrival in the US to begin the programme.

